

# Make a Subject Access Request

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## Additional Information

### Purpose of your request

Please give the reason for requesting the information. Please note you are not obliged to respond to this question but it will help us gather statistical information about requests.

Personal Use

Has the data subject been asked by someone to request information about any cautions or convictions under Subject Access and provide them with the response for the purposes of:

- the data subject's current job, or
- a job the data subject has been offered, or
- to enter a contract for goods, facilities or services?

No

### Additional Information

Please use this section to provide any additional information / identity numbers you feel may be relevant to this request. It will help reduce undue delay matching the data subject to their data if you advise if the data subject has ever been arrested, cautioned, warned or reprimanded or been convicted of a criminal offence (including overseas offences and convictions you believe to be spent under the [Rehabilitation of Offenders Act 1974 \(https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974\)](#) (opens in a new window)).

The data subject may have similar details to others and these reasonable steps avoid incorrect disclosure of personal data (up to 8000 characters).

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